

## **APPENDIX M – Sample Joint School Use Agreement**

Land and Water Conservation Fund (LWCF) assistance may be used to acquire property and/or develop public outdoor recreation facilities on or near school grounds.

A proposed LWCF project for outdoor recreation facilities to be located on school property must be reviewed to determine if the primary purpose of the facility is to meet objectively established and documented community needs. If the primary purpose or the de facto result of the project is the support of school programs or interscholastic athletics at the expense of community use, the proposed project will be ruled ineligible for assistance.

The State Department of Education has minimum acreage recommendations for school sites. The acquisition of land within this minimum site recommendation is not eligible for LWCF assistance. Acquisition of land over and above these minimums may be eligible, provided it is for public park and recreation purposes.

Outdoor facilities that will be available for general public use when not in session may be eligible for LWCF assistance. The development of school “athletic plant” facilities such as stadiums or athletic fields with grandstands designed to accommodate more bleacher seating than would be required for non-interscholastic athletic use is not eligible. Enclosed facilities are not eligible.

All project proposals involving school lands must contain a schedule of use by the school and the community, or a statement that the LWCF-assisted area will be available for general public use at all times.

The project site must be adequately signed to indicate (a) it is a public recreation area, and (b) the hours it is available to the general public.

Sufficient parking must be available to accommodate the recreating public.

*Sample Joint Use Schedule on reverse*

## **Sample Joint Use Schedule**

Project Title: Jones School Playfields

Sponsor: SAD 999

Facilities Covered:

- 1. Baseball Field #1
- 2. Jones School Soccer Field
- 3. Jones School Playground

### Scheduled Use Type

A – General Public Use (spontaneous and programmed)

All hours school is not in session (including weekends and evenings) plus all hours the facility is not being used while school is in session

B – General School Use (physical education, etc.) while school is in session

C – Interscholastic Use (practice and home games)

Facility	Time Period	Use Schedule		
		A	B	C
1. Baseball Field #1	1/1 to 4/10	NA	NA	NA
	4/11 to 6/20	X	X	X
	6/21 to 8/15	X		
	8/16 to 11/1	X	X	X
	11/2 to 12/31	X	X	
2. Jones School Soccer Field	1/1 to 4/10	NA	NA	NA
	4/11 to 6/20	X	X	X
	6/21 to 8/15	X		
	8/16 to 11/1	X	X	X
	11/2 to 12/31	X	X	X
3. Jones School Playground	1/1 to 6/20	X	X	
	6/21 to 8/15	X		
	8/16 to 12/31	X	X	

Signed/Approved By: \_\_\_\_\_

School Department

Date

\_\_\_\_\_

Date

\_\_\_\_\_

Date